

BRISTOL™
TENNESSEE

CITY ATTORNEY

City of Bristol, Tennessee

The City of Bristol, Tennessee is seeking an accomplished, forward-thinking legal professional to serve as its next City Attorney. This is an opportunity to put your legal expertise to work in a vibrant community that values thoughtful leadership, sound legal counsel, and a commitment to public service.

ABOUT BRISTOL

Bristol (population approx. 28,000) is a regional hub in the Tri-Cities area with a strong and growing economic base. The city continues to see momentum through industrial development, infrastructure expansion, and regional collaboration. With a strategic location, reliable utility systems, and a business-friendly environment, Bristol is well-positioned for continued growth and long-term success.

Whether someone has lived in Bristol all their life, they're just visiting for the weekend, or they're joining the community to begin their next chapter, the city's warmth and charm are undeniable; Bristol is home.

THE OPPORTUNITY

Under direction of the City Council and City Manager, this position is responsible for analysis and counsel on legal, policy and contractual issues. This position prepares and/or reviews contracts, deeds, code of ordinances, and resolutions for the benefit of the City of Bristol, Tennessee and City Council. The position anticipates and guards against legal risks facing the City and develops and recommends positions on legal issues. This position also performs related work as required.

KEY REQUIREMENTS

- Bachelor's Degree and Juris Doctor from an accredited law school is required.
- Seven to ten years of corporate law experience with experience in municipal law preferred.
- Knowledge of federal, state, and local laws affecting municipalities.
- Candidates should have a broad understanding of municipal legal issues.
- Must be licensed to practice law in the State of Tennessee and be in good standing.



ADDITIONAL SKILLS & QUALIFICATIONS

- Strong interpersonal skills.
- Ability to analyze case law and provide recommendations and develop legal positions.
- Candidates must also have a reputation for personal, professional, and organizational integrity, conducting all personal and professional interactions fairly, honestly, and ethically.
- Must be self-motivated and hard-working, have a calm and professional demeanor, projecting a reasonable and considered approach to issues and challenges.
- Must be able to accept feedback/criticism in a constructive manner. Must have strong analytical skills, with the ability to develop reports which include well-reasoned recommendations based on a thorough analysis of relevant law.
- Must possess strong interpersonal skills and have the ability to work with and function as a key member of a high-performing team.
- Must have the ability to work effectively with employees, elected officials, and community leaders.

COMPENSATION AND BENEFITS

The City of Bristol offers a highly competitive compensation and benefits package including:

- Salary range: Min $129,888 - Mid $168,854
- Participation in Tennessee state retirement as well as deferred compensation programs
- Comprehensive health, dental, and life insurance
- Zero co-pay employee health and wellness clinic
- 13 paid holidays per year

To be considered for this position, qualified candidates must complete an online application at www.bristoltn.gov/jobs

Position will remain open until filled

The City of Bristol, Tennessee is an equal opportunity employer. Our goal is for our work force to be representative of the working population of Bristol, Tennessee. We do not discriminate on the basis of race, color, creed, national origin, sex, age, veteran status, sexual orientation, or disability in all matters pertaining to employment and promotion. We will not tolerate discrimination on the part of managers or supervisors. Women, minorities, and the disabled encouraged to apply. All applicants subject to background check, physical examination, and drug screening.