

Minutes of the Tennessee City Management Association
Board of Directors Meeting
April 13, 2018

Call to Order

The Tennessee City Management Association Board of Directors meeting was called to order by President C. Seth Sumner at 12:00 Noon in Room Cambridge A of the Embassy Suites Hotel, Murfreesboro Tennessee.

Board members attending were President C. Seth Sumner (Athens), Vice President Ted Rogers (Collegedale), Secretary Eric Stuckey (Franklin), Director Tracy Baker (Sevierville), Director Tim Ellis (Goodlettsville), and Director Rob Lyons.

Also in attendance were Executive Director Jeff Broughton, Project Manager Mike Walker, MTAS Executive Director Margaret Norris, and several TCMA members.

Approval of Minutes

Upon motion of Mr. Lyons, second by Mr. Rogers, the minutes of the January 11, 2018 meeting were approved by unanimous vote.

Other Business

President Sumner asked that the agenda be reordered to first discuss the Manager's Success Academy initiative, which discussion was lead by Mr. Rogers. The purpose of the academy is to train new managers in the skills needed to work more effectively as a leader and with their respective governing body. Following discussion, the executive director was requested to flesh out and present a proposal to advance the concept for consideration of the board.

Executive Director's Report

- (a) Review of FY 2018 Financial Position. The Fiscal 2018 financial position was reviewed by the executive director. The balance sheet, budget comparison, and income statements were reviewed. Net assets total \$484,497 through the first nine months of the fiscal year, an improvement of \$86,409 during the year. Mr. Broughton reported that the association's financial situation is in good order.

The executive director reminded board members of the FDIC insurance limits of \$250,000 and the need to purchase a bank certificate of deposit at a non-TCMA financial institution to keep TCMA cash levels below the federally insured limit. The board authorized the executive director to invest idle funds in an amount up to \$100,000 and for a maturity up to 12 months, at the discretion of the executive director.

- (b) Update on Spring 2018 Conference. A preliminary report on the spring conference was provided by Mr. Broughton, which had a record number of registrants (168). The conference is expected

to net positive and generate addition resources to the Association once all conference expenses are presented and accounted.

- (c) Update on 2019 ICMA Nashville Conference. Project Manager Walker shared with, and the board discussed, activities leading up to the 2019 ICMA Annual Conference, including the need to financially commit to host the Saturday Night dinner event for ICMA conference planning committee members that will be coming to Nashville in the Fall of 2018. Upon motion of Mr. Rogers and a second by Mr. Lyons, the board unanimously authorized Mr. Walker to incur expenses for this event.

Resolutions

Resolution 18-08. A Resolution Amending Article II of the Bylaws Regarding Membership.

Executive Director Broughton reviewed this resolution that amends Article II, Section 1(c) of the Bylaws to allow corporate members who have relocated outside of the state and who remain in an appointed position in local government, to be eligible to for TCMA membership as an Associate Member. Mr. Stuckey moved to approve, and Ms. Baker seconded. The motion passed by unanimous vote.

Resolution 18-09. A Resolution Amending the Fiscal 2018 Budget.

Executive Director Broughton reviewed this resolution that amends the Fiscal 2018 budget to more closely align revenues and expenditures to actual results, and which also authorizes the transfer of \$40,000 to the ICMA 2019 Nashville conference account during the fiscal year. Mr. Ellis moved to approve, and Mr. Lyons seconded. The motion passed by unanimous vote.

Other Business


- (a) Discussion on location for Spring 2020 conference. The board discussed the location for the Spring 2020 conference and agreed to hold it in the City of Franklin. Mr. Broughton was directed to proceed with the planning of the event.
- (b) Discussion on ICMA Nashville 2018 Baltimore conference social event. After discussion of the upcoming Monday night social event at Phillip's Seafood in Baltimore, the board affirmed the desirability of underwriting a portion of the cost of this event as has been the practice in the past.
- (c) Discussion on Academic Membership criteria. The board discussed the membership criteria for Academic Members, which as written is in conflict, in the case of a mid-career local government employee, with the criteria for Associate Membership. Following discussion, the board informally agreed to allow mid-career local government employees at the Associate level of membership to be eligible for membership as an Academic Member. The executive director will bring forward an amendment of the Bylaws for formal consideration of the board at the June 2018 meeting to rectify this situation.
- (d) Discussion on Sponsorship Program. A general discussion on the sponsorship program was held with the topic to be advanced by the executive director with further information to the board in the future.

The board set the next meeting for 9:00 a.m. on Sunday, June 10, 2018 at the TML annual conference at the Knoxville Convention Center, Knoxville Tennessee.

Adjournment

Upon motion of Mr. Rogers, seconded by Mr. Stuckey, the meeting was adjourned at 1:45 p.m.


Eric Stuckey, Secretary


C. Seth Sumner, President