

TCMA  
EXECUTIVE BOARD MEETING  
APRIL 11, 2012  
RHYTHM AND BLUES ROOM  
RENAISSANCE HOTEL  
NASHVILLE, TENNESSEE

MINUTES

Board Member Present: President Lewellen; Vice Presidents Carrier, Casteel; Bednar Broughton, Hammon, Lyons; and Past President Wherry

Others Present: Barry Baker, Executive Director, ICMA Vice President Andrea Arnold, ICMA Liaison Amanda Relyea, Gatlinburg City Manager Cindy Ogle and Athens City Manager Mitch Moore

President Lewellen called the meeting to order at 10 a.m. After the roll call President Lewellen declared a quorum was present.

The Minutes of the October 26, 2011 meeting were reviewed. Upon motion by Casteel and second by Bednar the minutes were approved.

President Lewellen and ICMA VP Arnold reviewed the actions of ICMA's regional Summit Meeting held in Decatur, Georgia in March. Ms. Arnold reviewed the new process for nominating candidates for ICMA Vice President from the South East Region.

Barry Baker stated there were approximately 70 members registered for the Conference. He noted there was a reduction in the sponsorship revenue this conference.

A copy of the draft audit for the 2010-2011 fiscal year was distributed. The final document will be distributed at the June Executive Board meeting.

The Board reviewed the Executive Director position. President Lewellen stated this was on the agenda because this was the first meeting since Barry Baker assumed responsibility. Lewellen stated the Board had long discussions as to the number of hours it would take to perform the duties. He stated he felt the number of hours (400 per year) was significantly underestimated. Baker stated that he had not filed a monthly report regarding the hours he works because during the first 6 months there were numerous hours spent learning how to do specific tasks. Baker stated he believed the number of hours was substantially underestimated. He stated the number of hours performing "professional assistant" duties was substantial. Baker stated that since the invigoration of the web site in January, the number of hits on the web site have increased from 4,000 per month to over 11,000 per month the time spent responding to inquires has increased dramatically.

The Board reiterated their decision not to have an Affiliate Member classification.

Upon motion by Carrier with a second by Hammon \$200 was approved to participate in the Muscatello/Rogers Fund raising event.

Baker reported he had received a recommendation to extend Honorary Membership in TNCMA to Mike Tallent. Casteel moved to extend Honorary Membership to Mike Tallent. Motion was seconded by Bednar and approved unanimously.

Bednar reviewed the Williamson County Board of Elections law suit against the City of Brentwood. The City of Brentwood had turned down the Election Commission's request to use the Brentwood Library for early voting and Election Day because the area had been reserved by numerous groups during the early voting period. The Election Commission contends that state law gives them the right to use any public facility for the purpose of conducting elections. Upon motion by Bednar with second by Carrier, the Board approved Joining in the Brief to be filed by TML in support of the City of Brentwood.

Baker's recommendation regarding appointing members of the 2012 Awards Committee was approved upon motion by Broughton and second by Casteel.

It was agreed to hold the 2013 Spring Conference in Nashville and the 2013 Fall Conference in Chattanooga and the 2014 Fall Conference in Gatlinburg.

Bednar reported that he and Baker met with Christy Belew of Local Government Corporation, our web site administrator. He stated the cost was substantially less than was thought (\$1,300 per year). Baker reported that Belew has worked closely with him to get current information on the site. Baker stated the number of hits on the site have increased substantially which has resulted in numerous inquires being received which need to be answered.

There was a brief report from Carrier and Bednar on the 2019 ICMA Conference. Carrier stated we must all be looking for fundraising opportunities.

There being no further business, President Lewellen adjourned the meeting at 11:51 a.m.

