

TCMA
Executive Board Meeting
June 13, 2010
Gatlinburg Convention Center – Meeting Room #3
Gatlinburg, TN

MINUTES

Board Members Present: President Jody Baltz, Past President Kevin Helms, Second Vice President James Lewellen, Third Vice President Angie Carrier, and Vice President-at-Large Bill Hammon.

Also Present: Melanie Purcell, Interim MTAS Executive Director; Steve Thompson, MTAS Executive Director Designate; Mike Walker, Brentwood City Manager and ICMA Board Member; Pat Hardy, MTAS Management Consultant and TCMA Co-Executive Director; Chuck Shoopman, UT-IPS Vice-President; and David Angerer, MTAS Management Consultant and TCMA Co-Executive Director.

President Baltz called the meeting to order at 10:35 a.m. Roll call was taken and it was determined that a quorum was present.

The minutes of the October 28, 2009 meeting of the Executive Board were reviewed. Motion by Ms. Carrier, second by Mr. Helms to approve minutes as presented. All voted affirmative. MOTION PASSED.

The Board then considered the April, 2009 budget report – the most recent report available – compiled by TCMA’s bookkeeper. The report indicates that for the period July 1, 2009 through April 30, 2010 the Association had revenues of \$22,612.98 and expenditures of \$25,919.10. As of September 30th TCMA has total cash assets of \$41,652.18, with \$26, 949.83 of this invested in certificates of deposit, and another \$14,702.35 in checking.

Motion by Mr. Hammon, second by Mr. Lewellen to approve the Budget Report. All voted affirmative. MOTION APPROVED.

Old Business

- Mr. Angerer reported on the TCMA/KCCMA meeting held in Frankfort, KY in March. It was reported that expenses approved by TCMA for bringing Peter and Susan Glasers to the conference were included in the conference fees charged by KCCMA. Thus, no additional contribution toward this expense must be made by TCMA.
- President Baltz reported on the on-going to finalize the new Strategic Plan for TCMA. A meeting of the Executive Board will be held later this summer to continue work on the plan.
- Mr. Angerer and Mr. Hardy briefly reported on the upcoming TCMA Fall Conference and the 2010 ICMA Conference.

New Business

- The Board discussed options for choosing a site for the Spring 2011 TCMA conference. Conference by-laws require the site to be located in middle Tennessee. Motion by Mr. Lewellen, seconded by Ms. Carrier to hold the 2011 Spring Conference in downtown Nashville on April 27-29, 2011. All voted affirmative. MOTION APPROVED.
- The FY2009 audit was presented by Mr. Angerer. The audit states that total annual revenues were \$40,009, total annual expenditures were \$28,897, and the ending cash balance for FY2009 was \$44,959. Motion by Mr. Hammon, second by Ms. Carrier to approve the audit. All voted affirmative. MOTION APPROVED.
- Mr. Angerer presented the proposed budget for FY2011. The proposal projected a deficit of \$3,445 for the year, but included five suggestions for balancing. A motion was made by Mr. Hammon, seconded by Ms. Carrier to approve the draft budget with the following changes: (1) Increase the minimum TCMA membership dues from \$75 to \$100 per year; (2) Eliminate the ICMA dues support program; (3) use TCMA's cash reserves to make up the remaining funds needed to balance the budget (\$995). All voted affirmative. MOTION APPROVED.
- Mr. Baltz advised the Board that the Nominating Committee received 13 volunteers to serve on the 2011 TCMA executive board. The Nominating Committee has recom-

mended that Kirk Bednar, Assistance City Manager at Brentwood, be selected for this seat on the Board, subject to approval at the Annual Business Meeting.

Other Business

- Mr. Walker reported that ICMA has developed a program to help state associations perform bookkeeping and dues collection services. It was agreed that this opportunity needs to be investigated to see if TCMA could benefit.
- Melanie Purcell introduced incoming MTAS Executive Director Steve Thompson to the Board. Mr. Thompson addressed the Board briefly concerning his previous work experience and the continued relationship between TCMA and MTAS.
- Ms. Purcell also discussed a proposal to have TCMA help fund MTAS's city management internship program. She suggested a silent auction be held at TCMA's fall conference with the goal of (a) raising funds for the program and (b) raising awareness among TCMA members on the value of this program. It was agreed to try and arrange the silent auction for the Fall Conference.

The meeting adjourned at 11:57 a.m.

Respectfully submitted,

David Angerer
Executive Director