

TCMA
Executive Board Meeting
28 OCT 2009
Sheraton Read House Hotel – West Room
Chattanooga, TN

MINUTES

Board Members Present: President Jody Baltz, Past President Kevin Helms, First Vice President Robert Wherry, Second Vice President James Lewellen, Third Vice President Angie Carrier, and Vice Presidents-at-Large Bill Hammon, Janice Casteel, and Jeff Broughton. [All members present]

Also Present: Mike Tallent, MTAS Executive Director; Amanda Relyea, ICMA State Liaison; Mike Walker, Brentwood City Manager and ICMA Board Member; Pat Hardy, MTAS Management Consultant and TCMA Co-Executive Director; A. Tyler St. Clair, Fall Conference Strategic Planning Facilitator; and David Angerer, MTAS Management Consultant and TCMA Co-Executive Director.

President Baltz called the meeting to order at 10:31 a.m.

The minutes of the April 22, 2009 meeting of the Executive Board were reviewed. Mr. Helms suggested two corrections to the minutes. Motion by Mr. Helms, second by Mr. Hammon to approve minutes with corrections proposed by Mr. Helms. All voted affirmative. MOTION PASSED.

The Board then considered the September, 2009 budget report – the most recent report available – compiled by TCMA’s bookkeeper. The report indicates that for the period July 1, 2009 through September 30, 2009 the Association had revenues of \$7,910.18 and expenditures of \$6,965.42. As of September 30th. TCMA has total cash assets of \$45,903.06, with \$26, 929.69 of this invested in certificates of deposit, and another \$18,973.37 in checking.

There was a discussion concerning the growth in the Association's cash assets, which seems to have resulted from (a) the attraction of new sponsors for the semi-annual conferences, and (b) relatively limited expenditures needed to attract speakers to the Fall, 2008 and Spring, 2009 conferences.

Motion by Ms. Casteel, second by Bill Hammon to approve the Budget Report. All voted affirmative. MOTION APPROVED.

Old Business

- Copies of the Amended Bylaws (amended at the annual Business meeting in June, 2009) were handed out.
- Mr. Angerer reported that he has requested reimbursement in the amount of \$1,069.93 from the University of Tennessee for his business-related travel expenses incurred at the ICMA Conference in Montreal – and that UT will eventually seek reimbursement from TCMA as per previous agreement.
- It was announced that the joint TCMA/Kentucky City Management Association Spring Conference will be held in Frankfort, KY on March 17-18-19, 2010. The conference program is still being developed, but an effort is being made to have Peter and Susan Glaser facilitate one of the programs. The Kentucky association has proposed a 50/50 split of the Glasers' fee and expenses and TCMA's share is estimated to be \$3200 to \$3500, including 50% of travel expenses. Motion by Mr. Broughton, seconded by Mr. Wherry to agree to the 50-50 proposal of KCMA. All voted affirmative. MOTION APPROVED.

New Business

- A motion was made by Ms. Carrier, seconded by Ms. Casteel, to make retired Union City city manager Don Thornton an honorary member of TCMA. All voted affirmative. MOTION APPROVED.
- The Board began the planning for the 2010 Fall Conference. Following some discussion on site selection criteria, a motion was made by Mr. Broughton, seconded by Mr. Wherry to hold next year's Fall Conference in Knoxville, preferably during the last week in September (the usual late October date conflicting with the mid-October, 2010 date of the ICMA conference in San Jose). All voted affirmative. MOTION APPROVED. The

Board directed the Executive Director to seek proposals from downtown Knoxville hotels. There was also some general discussion about the program for this conference – with suggestions for an Ethics seminar by ICMA’s Martha Perego, and the procurement of municipal goods and services.

Other Business

- Mr. Walker asked the Board to formally nominate Angie Carrier to serve on ICMA’s Executive Board nominating committee. Motion by Mr. Lewellen, seconded by Mr. Hammon to nominate Angie Carrier for this important ICMA committee. All voted affirmative. MOTION APPROVED.

The meeting adjourned at 12:10 p.m.

Respectfully submitted,

David Angerer
Executive Director