

TCMA
Executive Board Meeting
April 22, 2009
Embassy Suites Hotel/Conference Center
Murfreesboro, Tennessee

MINUTES

Board Members Present: President Kevin Helms, First Vice President Jody Baltz, Second Vice President Robert Wherry, Third Vice President James Lewellen, Vice President at Large Angie Carrier, Vice President at Large Janice Casteel, Past President Mitchell Moore.

Members Absent: Vice President at Large Bill Hammon.

Also Present: Mike Tallent, MTAS Executive Director; Amanda Relyea, ICMA State Liaison; and Jennifer Ward, MTAS Coordinator I; Jim Thomas, Goodlettsville city manager; and Mike Walker, Brentwood city manager and ICMA board member.

President Helms called the meeting to order at 10:33 a.m.

Motion by Mr. Baltz, seconded by Ms. Carrier to accept the minutes of the October 24, 2008 Executive Board meeting. All voted in favor.

The bookkeeper's budget report for March, 2009 was reviewed. Motion by Mr. Baltz, seconded by Ms. Carrier to accept the report. All voted in favor.

Old Business

The executive director reported that TCMA has successfully renewed its corporate status with the office of the Tennessee Secretary of State.

The executive director advised the Board that a contract has been signed with the Sheraton Reid House Hotel in Chattanooga for the 2009 Fall Conference. The dates for the conference are October 28-29-30 -- one week later than planned due to the unavailability of the hotel during the previous week. Program suggestions for this conference were offered, as follows: ICMA University sessions, an Ethics Panel to discuss current issues, the successful effort to bring Volkswagen to Chattanooga.

President Helms discussed the status of the ethics investigation involving former TCMA member William Kraus. Mr. Helms advised the Spring Conference program agenda for 4pm on April 22, 2009 would discuss the results of the investigation in a meeting reserved exclusively for corporate TCMA members, and that an attorney retained by TCMA would be present. Mr. Helms added that the public censure of Mr. Kraus would be limited to the 4pm meeting and would not involve the news media.

The executive director reported that TCMA's books for FY2008 are in the hands of its auditor, Mike Hewitt of Jackson, and that an audit report may be available in time for the Annual meeting in Chattanooga in June. It was also reported that Mr. Hewitt is preparing the TCMA's 2008 federal income tax return, which is due on May 15.

Jim Thomas was present to report on his efforts to update the Association's bylaws. Copies of Mr. Thomas' report were distributed and reviewed. Motion by Ms. Carrier, seconded by Mr. Lewellen to accept the report and to submit it for membership approval at the June business meeting in Chattanooga. All voted in favor of the motion.

New Business

The executive director explained that former Dover city administrator Jimmy Scurlock meets the Association's criteria for life membership. Motion by Mr. Moore, seconded by Ms. Carrier to approve Jimmy Scurlock for life membership in TCMA. All voted in favor of the motion.

President Helms and Mike Walker reported on the image campaign to be undertaken by ICMA. ICMA is seeking financial support for this effort from the various state associations. Motion by Mr. Moore, seconded by Ms. Carrier for TCMA to provide \$1,000 in FY2010 and another \$1,000 in FY2011 for this campaign. All voted in favor of the motion.

President Helms reported that the Tennessee Municipal League has asked TCMA to put on a program at the annual TML Conference in Chattanooga in June. The program will discuss the advantages of the city manager form of government and will include a panel consisting of MTAS Municipal Management Consultant Pat Hardy, Tom Behan, and George Wood.

There was a brief discussion concerning the ICMA conference planned for Montreal in September. It is believed that constrained municipal finances will serve to hold down attendance at this conference. Mike Walker discussed his experience with reserving low-cost air travel via Burlington, Vermont.

The executive director advised that he has recently been in touch with representatives of the Kentucky City Management Association concerning the Spring 2010 joint conference. He advised that KCMA's plans for this event are still developing and that TCMA has offered assistance in planning this event.

Plans for developing the FY2010 budget were discussed. Motion by Mr. Moore, seconded by Ms. Casteel to make the following budget changes for 2010:

- Provide \$1,000 in funding for the ICMA image campaign.
- Raise Spring and Fall Conference registration fees by 25% across the board.
- Expand the travel budget to allow the TCMA President to attend the annual SE Regional Meeting.
- Establish a line item for miscellaneous member support expenses – specifically, bereavement funds.

All voted in favor of the motion.

President Helms asked to speak on one matter not included in the meeting agenda. After attending this year's SE Regional meeting, he urged that TCMA support the candidacy of Lee Feldman of Florida for the ICMA Board of Directors -- to replace Mike Walker when his term expires. Mr. Walker added his support for Mr. Feldman's candidacy. Motion by Mr. Moore, seconded by Ms. Carrier to support candidacy of Lee Feldman. All voted in favor of the motion.

The executive director reported on his efforts to have TCMA members renew their memberships for 2009. It was reported that some members were a little slower than usual to renew this year and that a few long-time members had yet to renew their membership.

The executive director asked the Board to consider adoption of a resolution to honor MTAS on the occasion of the 60th anniversary of their founding. Motion by Mr. Moore, seconded by Ms. Carrier to adopt a resolution commemorating MTAS 60th anniversary. All voted in favor of the motion.

MTAS Executive Director reported programs under development at MTAS and distributed a report showing how various TCMA duties are divided between the executive director (an MTAS management consultant) and the TCMA executive board. Mr. Tallent advised that the duties of the executive director will now be shared by two (2) persons -- David Angerer and Pat Hardy.

There being no other business before the Board, the meeting was adjourned at approximately 12:15 p.m.

Respectfully submitted,

David Angerer
Executive Director