

TCMA
Executive Board Meeting
June 12, 2005 at 11:00 a.m.
Park Vista Hotel in Gatlinburg, Tennessee

MINUTES

In attendance: President Victor Lay, First Vice President Carl Holder, Second Vice President Mark Johnson, Vice President At-Large Jody Baltz, Vice President At-Large Kevin Helms, and Vice President At-Large Robert Wherry

Absent: Third Vice President Mitchell Moore and Past President Gina Holt

Also present: Executive Director Margaret Norris and MTAS Executive Director, Bob Schwartz

First Vice President Holder called the meeting to order.

Upon a motion made by Second Vice President Johnson, seconded by Vice President At-Large Baltz, the minutes of April 13, 2005, were approved unanimously.

First Vice President Holder reviewed the proposed slate of officers for the upcoming year. It was agreed that no action was required since the membership would be voting upon the proposal during the annual business meeting. The proposed slate is as follows:

President – Carl Holder
First Vice President – Mark Johnson
Second Vice President – Mitchell Moore
Third Vice President – Jody Baltz
Vice President At Large – Kevin Helms
Vice President At Large – Robert Wherry
Vice President At Large – James Lewellen

Next on the agenda was discussion of the upcoming fall conference scheduled for October 19-21 at the Clarion Inn & Suites in Gatlinburg. Agenda sessions that were discussed included negotiations, incident command, GASB 45, Tennessee on the Move, identity theft, methamphetamine, homeland security, talent development, the role of the assistant city manager, and ethics. Director Norris was instructed to send out an email to board members that provides cost estimates and asking board members to rank their preferred sessions.

Discussion then ensued about the ICMA conference in Minneapolis in September. The state association meeting will be held on Monday, September 26. It was reiterated that the association would pick up the meal (minus \$20 per person) and wine with dinner. All other beverages are to be paid by members.

In keeping with conference discussions, the board reviewed the proposed joint spring conference with Kentucky. There was talk of the every-other-year suggestion and it was agreed to present the option to the membership at the annual business meeting.

The final dialogue on conferences ended with the location site of the fall 2006 meeting. It was suggested, and agreed, that the conference be held in Oak Ridge, partially to showcase the new MTAS office location.

Director Norris gave an update on the audit bid. Since the audit is done every two years, and it was just completed for fiscal years 2003 and 2004, so she will begin bid procedures next year for FY 2005 and 2006.

The next item on the agenda was the budget report and adoption. Director Norris presented estimated year-end figures and a proposal for FY 2005-2006. Upon a motion to adopt the proposed budget by Second Vice President Johnson and a second by Vice President At-Large Helms, the motion passed unanimously.

Other business the board reviewed included the need to place on the annual business meeting agenda a request for a volunteer for the ICMA Planning Committee for the conference next year in San Antonio. Similarly, there is a need for a nomination for a non-CEO position on the ICMA Board for the southeast region. Discussion followed about formalizing a rotation schedule among the southeastern states. President Lay preferred the formalized rotation schedule. Vice President At-Large Helms mentioned that some states have fewer managers than others and raised the issue if those states should receive as many rotations as those with more managers. This is another issue that will be presented to the membership at the annual business meeting.

President Lay presented the final item of business. He suggested that the association consider applying for a business credit card upon which to place hefty conference expenses such as the dinner at ICMA and TCMA meals. This would eliminate officers having to put association expenditures on personal credit cards and awaiting reimbursement. While there was no vote, it was generally agreed to make the application.

There being no further business, the meeting was adjourned.