



AGENDA
TENNESSEE CITY MANAGEMENT ASSOCIATION
BOARD OF DIRECTORS – SPECIAL CALL MEETING
January 11, 2018 – 3:00 PM (Central)
Office of Windrow Phillips Group, 511 Union St., # 1820
Nashville, Tennessee

1. Roll Call
2. Approval of Minutes from the September 22, 2017 and November 21, 2017 Meetings (see attachments)
3. Executive Director’s Report (see attachments)
 - a. Review of FY 2017-2018 Financial Position – (Fiscal Year to Date – 6 months) Including Budget to Actual Comparison, Bank Statements, Sponsorship Support and PayPal Credit Card Transactions (see attachments)
 - b. Recognition of Margaret Trentham, Maryville, TN, for 10+ Years of Dedicated Accounting/Financial Services for TCMA
 - c. Update on Fund Raising Marketing Material for ICMA 2019 Conference
4. Old Business
 - a. Other
5. New Business
 - a. Resolution No. 18-01. A Resolution Authorizing an Independent Contractor Agreement with Table Rock Resources LLC (see attachment).

- b. Resolution No. 18-02. A Resolution Authorizing a Banking Relationship with Regions Bank.
 - c. Resolution No. 18-03. A Resolution Designating Officers and Officials to Transact Banking Business.
 - d. Resolution No. 18-04. A Resolution Designating the Vice President as the Official to Receive Paper Bank Statements with Printed Check Images.
 - e. Resolution No. 18-05. A Resolution Authorizing a Single Signature by the Executive Director on Paper Checks.
 - f. Resolution No. 18-06. A Resolution Authorizing the Executive Director and Project Manager to Use Business Credit Cards.
 - g. Resolution No. 18-07. A Resolution Designating the Executive Director to Report on Financial Activity to the Board of Directors.
6. Other New Business
7. Adjournment