



AGENDA
TENNESSEE CITY MANAGEMENT ASSOCIATION
Executive Board Meeting
April 24, 2013, 10:00 AM (Central)
Hampton Inn & Suites - Downtown
Nashville, Tennessee

1. Roll Call
2. Approval of minutes from September 19, 2012 meeting (see attachment "A")
3. Executive Director's Report
 - a. Status Report on 2013 Spring Conference
 - b. Progress report on Fall 2013 Conference in Chattanooga (October 23-25) and Spring 2014 Conference in Murfreesboro (April 23-25)
 - b. Review of FY 2013 financial position (YTD) and projected cash balance on June 30, 2013 (see attachment "B")
 - c. TCMA Sponsors effective April 2013 and discussion of Gold Sponsor Presentations at Conference (see attachment "C")
 - d. Update on TCMA membership trends (see attachment "D")
 - e. Update on TCMA's corporation filing with the Secretary of State (see attachment "E")
 - f. Update on renewal of general liability insurance for association (see attachment "F")
 - g. Confirmation on establishing a separate banking account for the initial reserve of \$12,000 for the ICMA Conference Fund.
4. Old Business
 - a. Other old business
5. New Business

- a. Review and acceptance of FY 2012 Financial Statements prepared by Ingram, Overholt & Bean, P.C. (please bring audit report to meeting)
 - b. Authorization to engage Ingram, Overholt, & Bean to undertake the FY 2013 audit (see attachment "G").
 - c. Review of request for "Life, Well Run State Fundraising Agreement" from Bob O'Neill, ICMA Executive Director (see attachment "H")
 - d. Recommendation to present to membership for approval at the June 23, 2013 meeting in Memphis a change to the Annual Dues structure to allow for a 50% reduction in dues for new members that join TCMA between July 1 and December 31 of the calendar year.
 - f. Board direction requested on review and consideration of possible TCMA partnership agreements with vendors.
 - g. Status report and Board direction requested on finalizing location and time for the 2014 Fall Conference in Gatlinburg. Note: the 2014 ICMA Conference will be held in Charlotte, September 14-17, 2014.
 - f. Update from President Carrier on the Southeast Regional Summit and recommendation from the selection committee.
 - g. Request from David Angerer, (MTAS) to eliminate distribution of the electronic newspaper article service to TCMA members (see attachment "I")
 - h. Update from Kevin Helms on the location and arrangements for the annual TCMA dinner held during the ICMA Conference in Boston (September 21-24, 2013).
 - i. Other new business.
6. Adjournment