

AGENDA
TENNESSEE CITY MANAGEMENT ASSOCIATION
EXECUTIVE BOARD MEETING
RENNAISSANCE HOTEL
NASHVILLE, TENNESSEE
RYTHEM & BLUES ROOM (4th FLOOR)
10:00 AM
APRIL 11, 2012

Call to Order

Roll Call and Approval of October 26, 2011 Executive Board Meeting

Recognition of ICMA Vice President Andrea Arnold

Report on Regional Summit – President Lewellen and ICMA Vice President Arnold

Announcements – Conference Update

New Business:

1. Financial Review
2. Review of Executive Director Position
3. Affiliate Membership Category
4. Sponsorship of golf hole for Muscatello/Rodgers fund raiser
5. Honorary Membership for Mike Tallent
6. Joining on TML Brief on Williamson County-Brentwood Lawsuit
7. Awards Panel
8. Location of 2013 Conferences.
9. Web Site Update
10. 2019 ICMA Conference Update

Additional Items

Adjournment

TO: President Lewellen, and TNCMA Executive Board

FROM: W. Barry Baker, Executive Director

SUBJECT: 2012 Spring Conference Agenda

DATE: April 6, 2012

The following items are on the agenda for our April meeting.

ICMA Vice President Andrea Arnold will be attending and along with President Lewellen give the report on the Regional Summit meeting.

The following items are on the agenda for Board consideration:

1. Financial Review. A draft copy of last year's audit will be given at the Board Meeting. The March Financial Report will also be distributed.
2. Review of Executive Director Position. Now that we are 10 months into this new system, it would be appropriate to review the performance. I will submit my comments in a separate memorandum.
3. Affiliate Membership Classification. I have received two inquires asking about joining as an "Affiliate Member". Do you want to consider amending the by-laws to create an affiliate member classification?
4. It has been requested we sponsor a golf hole for the Muscatello /Rodgers fund raiser. The cost would be \$200.
5. It as been recommended Mike Tallent be named as an Honorary Member.
6. Brentwood has requested we join in the TML Brief in the Williamson County Brentwood lawsuit. President Lewellen has already informed TML we desire to join in their suit. We should formally approve that directive.
7. The Board is required to approve the membership of the Awards Panel. It is recommended Mike Tallent, Lynn Wampler, and Gary Hensley be named to the Panel to make the decision of who will receive the City Manager of the Year Award and which city will receive the Excellence in Municipal Government Award.

8. Where do we want to hold the 2013 Conferences? There are no conflicts with the traditional dates of April 25-27 and October 24-26. The ICMA Conference will be in Boston from September 21-25. The Convention Center Hotels require us to use their alcohol and their staff. Last October we paid \$2,500 of the cost of the hospitality rooms. We will probably pay around \$3,500 in Nashville. I have been told Morgan Keegan can not pay more than \$4,000 for the hospitality rooms per conference. The Knoxville Hilton WILL let us bring our alcohol to the Hospitality Room.
9. Kirk and I met with LGC to discuss our web site and ways to improve the usage of our site. Since our meeting the number of visits to our web site has increased from the upper 3,000 hits per month to an average of more than 12,000 in February and March. I can sure tell the difference.
10. Kirk and Angie will give an update

Additional Items.

Adjournment