

TCMA
Executive Board Meeting
June 21, 2008
10:00 a.m.
Executive Conference Center
Memphis Convention Center

6/22/08

AGENDA

1. Call to order.
2. Approval of minutes from April 23, 2008 (attached).
3. ICMA annual conference is September 21 – 24 in Richmond, VA with the state association dinner on September 22. Reservations have been made at Europa. The menu is attached along with prices for different menu selections and “co-pay” amounts. Do you want to have individuals do a \$20 or \$25 contribution to the meal?
4. Fall conference is October 22 – 24 in Sevierville.
 - a. Wilderness Lodge is booked. Room rate is \$99.
 - b. Session overview – David Angerer.
 - i. ESRI
 - ii. PARTAS
 - iii. suggestions from the spring conference evaluations (attached also)
 - "Funding for Transportation by TDOT"
 - "Liability Ins., best value for the buck"
 - "Manager-council relations."
 - "Economic Development."
 - "Union/ labor law"
 - "Manager Contracts- what to ask for, what to let go"
 - "Finance - Purchasing - Local Legal Issues"
 - "Another on "labor" with more time and more about legal side"
 - "Something applicable to health insurance/wellness - HR issue, dealing with different employees, training etc."
 - "Current issues facing the profession"
 - "Transportation"
 - "Fed. State and Local elected officials - Explain how they approach funding issues. Like Gas Tax, Tolls, more labor union discussion."
 - c. Possible reception at the home of Doug Bishop.
5. ICMA SE Regional Summit – Date TBA but should be in early March in Savannah, GA.
6. Spring Conference. Suggested dates of April 22 – 24, 2009. Need to select a location. There is a new Embassy Suites opening in Murfreesboro in September 2008.

7. Honoring retiring TCMA members. Suggested program attached.
8. TML Issues.
 - a. Estimate to host a reception for elected officials of city manager cities during the TML annual conference is approximately \$4,000(estimate 100 attendees at \$40 per person)
 - b. Estimate to attach stickers or ribbons to badges to TML name badges at annual conference is approximately \$185 (500 custom ribbons cost \$0.37 each)
9. Financial Report (May financial statement is attached as is a draft FY 09 budget).
10. Credit card application for use by executive director. Sun Trust requires that the meeting minutes show that the Board was in agreement to “enter into a commercial credit card account relationship with Sun Trust Bank” and a list of individuals authorized to use the card.
11. Other business.
12. Adjournment.